

## SECONDED NATIONAL EXPERT- JOB PROFILE

### Operational Officer

(Coast Guard and Law Enforcement Unit in Operational Response Division)

#### Tasks and responsibilities:

Reporting to the Head of Unit and under the supervision of the respective Head of Sector the main duties related to this post are:

- To contribute to the Sector's operational activities, in the terms of the development and smooth implementation of the operational tasks assigned to the Unit including cross-border crime related activities, with a particular focus on counter-terrorism, firearms and/or CBRN remit, internally and in coordination with Frontex partners;
- To gradually develop and manage operational cooperation with key EU and international stakeholders in the CT and arms related remit;
- To manage and coordinate operational activities, including identification of operational needs, planning, implementation and evaluation of operational activities, reporting on operational results according to instructions provided by the Sector's management. These activities encompass, *inter alia*, the preparation of operational plans, reports, written communications, briefing notes, operational meetings and responding to enquiries related to the activities and/or coordination of implementation measures in the operational areas;
- To coordinate, manage and implement CT oriented activities coordinated or participated by Frontex;
- To support the Frontex' input into the EMPACT related activities in the field of weapons trafficking counteraction;
- To coordinate and organize meetings, workshops, seminars and to establish network for cooperation in the field of Sector's activities;
- To manage operational activities in the areas of responsibilities assigned by the Sector's management in good cooperation with internal entities and other stakeholders;
- To follow the latest developments, technologies, methods and practices in the field of CT, firearms, CBRN activities and promote their implementation within the Sector;
- To improve visibility, advocacy and resource mobilization for the Agency's counter-terrorism efforts;
- To provide the Sector's management and other team members with expertise on all aspects of border control and Integrated Border Management based on his/her professional competencies, promoting best practices and knowledge-sharing within the team and the Sector;
- To share the expertise with the Sector's management and other team members in acquisition and appliance of tailored technical equipment and tools effective in the prevention, detection and counteraction of CBC and CT threats under the scope of responsibility.

## **Selection criteria:**

### **Professional qualifications, competencies and experience required:**

#### **Essential:**

- At least 7 years of experience in management and/or implementation of operational activities in the area of cross border crime or terrorism prevention, detection, counteraction and/or analysis
- Practical experience in the field of counter terrorism and/or prevention/detection/fight against threats related to CBRN, firearms and/or explosives trafficking
- Knowledge of Schengen Border Code, The European IBM, Frontex Regulation, standards and practices of fundamental rights in the EU, EU and international legislation related to CT, firearms and CBRN trafficking counteraction
- Experience in the international environment and fora

#### **Assets:**

- Experience in implementation of operational activities in the CT, firearms trafficking and CBRN remit
- Appropriate professional knowledge related to the above-mentioned areas, including relevant EU and international law
- Good command of Arabic language or other languages spoken in the Middle East region
- Experience in relation to document fraud counteraction and familiarity with Arabic documents
- International expertise in the field of counterterrorism, including but not limited to dedicated expert groups and CT oriented networks would be desirable

### **Personal skills & competencies required:**

- Proficiency in English
- Proficient user of standard office software (MS Office or similar)
- Ability to develop and maintain professional networks
- Knowledge on how to work effectively with officials of diverse cultural backgrounds
- Ability to review and analyse written material and make recommendations for action
- Ability to perform at the highest level, in a fast paced, deadline-driven environment

#### **Additional skills:**

- Knowledge of the Arabic language would be an additional advantage