

SECONDED NATIONAL EXPERT- JOB PROFILE

Operational Officer

(Field Operations Unit in Operational Response Division)

Tasks and responsibilities:

Reporting to the Head of Unit and under the supervision of the respective Head of Sector the main duties related to these positions are:

- To contribute to the Sector's operational activities, in particular in terms of the development and smooth implementation of the operational tasks assigned to the Unit;
- To manage and coordinate operational activities, including identification of operational needs, planning, implementation and evaluation of operational activities, reporting on operational results according to instructions provided by the Sector's management. These activities encompass, *inter alia*, the preparation of operational plans, reports, written communications, briefing notes and responding to enquiries related to the activities and/or coordination of implementation measures in the operational areas;
- To contribute with his/her professional competencies to the different tasks of the Sector where he /she is involved in, facilitating the application of sound management of the work and achievement of objectives;
- To coordinate and organize meetings, workshops, seminars and to establish network for cooperation in the field of Sector's activities;
- To lead and manage international teams in the areas of responsibilities assigned by the Sector's management in good cooperation with internal entities and other stakeholders;
- To follow the latest developments, technologies, methods and practices in the field of Unit/Sector's activities and promote their implementation within the Sector;
- To provide the Sector's management and other team members with expertise on all aspects of border control and Integrated Border Management based on his/her professional competencies, promoting best practices and knowledge-sharing within the team and the Sector.

Selection criteria:

Professional qualifications, competencies and experience required:

Essential:

- At least 5 years of experience in management and/or implementation of operational activities in the area of border control/law enforcement, especially in the air and sea domain;
- Experience of working in international environment;
- Experience in planning, implementing, evaluating operational activities and/or related projects, especially in the air and sea domain;
- Knowledge of Schengen Border Code, The European IBM, Frontex operational activities, standards and practices of fundamental rights in the EU;
- Experience in participation in Frontex coordinated operational activities (Joint Operations/Rapid Border Interventions/Pilot Projects/Coast Guard functions, Law Enforcement projects etc.).

Assets:

- Experience in leading teams in operational border control activities;
- Appropriate professional knowledge related to the above-mentioned areas, including relevant EU and international law, in particular on the Schengen Border Code, knowledge on issues regarding fundamental rights and access to international protection.

Personal skills & competencies required:

- Good command of English
- Proficient user of standard office software (MS Office or similar)